

SMASH! 2019 GUEST SIGNING POLICY AND PROCEDURES

GUEST SIGNING POLICY

We, at SMASH!, understand that receiving an autograph from guest(s) is one of major highlights of our convention for many attendees. Our guests are also very excited with this rare opportunity to meet and greet their fans. However, due to high demand and time constraints, we cannot guarantee that all attendees will be able to receive an autograph from a particular guest. In order to give the greatest number of fans the opportunity to meet the guest, please observe the following rules:

SMASH! does not and cannot guarantee that you will receive an autograph from any particular guest. All of SMASH!'s official signing sessions are free of charge to the attendees with correct wristband.

- Any form of photography and audio/video recording of the guest(s) is prohibited at all times in the signing area (except for the selfie photo with the designated guest during selfie event). *With the exception of authorised media personnel from SMASH!
- You are limited to receiving an autograph for **ONE ITEM PER PERSON WITH CORRECT SIGNING WRISTBAND**. Please note that the wristband is not transferrable to another attendee.
- Guests will autograph SMASH! signing board or poster (available at the signing area) or any official merchandise. Guests will not sign bootlegged or unlicensed merchandises.
- Guests reserve the right to decline any autograph and related services such as sketches, etc. For example, body parts, fan art, clothing or props, and items with depictions of lewd or suggestive imagery. If you have any questions about an item you want autographed, please ask the SMASH! staff in charge of the guest signings in the signing area.

These policies are subject to change at any time during the convention, as determined by the SMASH! staff in charge of the guest signings in the signing area.

GUEST SIGNING PROCEDURES (FOR GENERAL ATTENDEES)

1. Guests will typically have at least 2 signing sessions throughout the weekend. Please check our event guide for signing session times and locations. Announcements will also be made on the day to alert you of any updates in the schedule.
2. You will be able to obtain signing wristband(s) which are given on a first-come, first served basis from opening time at the signing area. Attendees only with correct signing wristband will be able to obtain autograph. Your wristband must be valid for the day the signing session is to be held.
3. In order to ensure the safety of you and your fellow attendees, we ask that you line up with a valid wristband in an orderly fashion **no more than 30 minutes prior to the signing session**. Please follow instruction of the SMASH! staff in charge of the guest signings in the signing area.

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4. If you are bringing an item for the guest to sign, please have it ready for signing when you are within sight of the guest. For CDs and DVDs, you should remove the cover insert to save time; for unusual items, please ask the staff for their recommendations.
5. While attendees are encouraged to converse with guests, please keep comments brief so that the line can move efficiently, and no touching guests without permission.
6. Please follow the instructions of our friendly staff and leave the signing area after receiving your autograph from the guest.

SMASH! staff reserve the right to refuse access to any attendee who fails to follow the rules or attempts to circumvent them. SMASH! staff reserve the right to make changes to guest policies as circumstances dictate. If you have a question about policy and procedures, please see the SMASH! staff in charge of the guest signings in the signing area. All staff rulings are final.

SELFIE EVENT POLICY

We, at SMASH!, always search for more exclusive and exciting engagement opportunity for our guests and their fans. Our selfie event is one of them and it is a very rare opportunity to be with the guest and take a selfie photo together with them. In order to give the greatest number of fans the opportunity to take selfie with the guest, please observe the following rules:

- SMASH! does not and cannot guarantee that you will receive a selfie from any particular guest. All of SMASH!'s official selfie event sessions are free of charge to the attendees with correct wristband.
- Any form of photography and audio/video recording of the guest(s) is prohibited at all times in the signing area (except for the selfie photo with the designated guest during selfie event). *With the exception of authorised media personnel from SMASH!
- You are limited to taking one selfie photo with the guest **WITH CORRECT PHOTO WRISTBAND**. Please note that the wristband is not transferrable to another attendee.
- Please note that selfie event is limited to certain guest(s) and it is not available for all guests at SMASH!. In 2019, we have a selfie event for guests:
 - Hana & Baozi
 - King
 - Chihiro & Haneame
- Please note that selfie event is not a “meet and greet” opportunity like a signing session. Please be mindful of your fellow attendees and the time constraints and use this time to simply take a selfie photo with the guest and leave the Signing Area.
- DO NOT use selfie event time to present your gift to the guest. Please ask SMASH! staff in the signing area who will collect and present it to the guest on your behalf.

These policies are subject to change at any time during the convention, as determined by the SMASH! staff in charge of the selfie event in the signing area.

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SELFIE EVENT PROCEDURES

1. You will be able to obtain selfie wristband(s) which are given on a first-come, first served basis from opening time at the signing area. Attendees only with correct selfie wristband will be able to obtain a selfie opportunity with the guest. Your wristband must be valid for the day the selfie event session is to be held.
2. In order to ensure the safety of you and your fellow attendees, we ask that you line up in an orderly fashion **no more than 30 minutes prior to the selfie event session**. Please follow instruction of the SMASH! staff in charge of the selfie event in the signing area.
3. Selfie photo is limited to one per person **WITH CORRECT PHOTO WRISTBAND** for one camera or phone only. Please have your device ready for photo when you are within sight of the guest.
4. It is a good to have a plan of how you would like to take the selfie photo with the guests so that the line can move efficiently. Any inappropriate physical contact with the guests is prohibited.
5. Please follow the instructions of our friendly staff and leave the signing area after receiving your selfie photo with the guest. SMASH! staff reserve the right to refuse access to any attendee who fails to follow the rules or attempts to circumvent them. SMASH! staff reserve the right to make changes to guest policies as circumstances dictate. If you have a question about policy and procedures, please see the SMASH! staff in charge of the guest signings in the signing area. All staff rulings are final.